

Notre Dame High School
COMMUNITY SERVICE VERIFICATION FORM

“Good will alone is not enough; it must also be put into practice.” –St. Julie Billiart

Student Name _____ Class of _____

Agency Name _____ Advisory _____

Supervisor Name (printed) _____ Phone # _____

DIRECTIONS: Complete form, attach verification, get signatures, & submit in Rm. 117

IMPORTANT: In order to get credit for your volunteer work, you must attach a business card, brochure, flyer, letterhead, note with signature, or other official document from the agency you served. (This cannot be printed off the agency's website.) However, if a NDB adult supervises you doing the community service hours, then no verification required!

SERVICE TIME RECORD:

Fill out the time record below each time you volunteer at the same non-profit. If there are additional days, use the back of this form. Your supervisor must sign EACH time you volunteer. Please ensure verification is attached (unless a NDB adult supervised you) prior to submitting!

<i>Date</i>	<i>Time In</i>	<i>Time Out</i>	<i>Hours Served</i>	<i>Supervisor Signature</i>
Total Hours Served:				

SERVICE ACTIVITY: What did you do for your service hours? _____

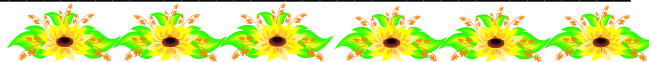
What kind of service did you perform? (Check One Only)

- NDB SERVICE (all hours completed at or for Notre Dame High School)
- CHRISTIAN SERVICE PROJECT (CSP forms always submitted to religion teacher)
- GENERAL SERVICE (hours completed for the general community, not NDB)
- CORE (20 hours serving an “in need” population at one non-profit by 1st semester senior year)

PARENT VERIFICATION:

I verify that, to the best of my knowledge, my daughter has completed the service listed above.

Parent Signature _____ Date _____



Please note: This form serves as an official school record for the NDB graduation requirement of 100 hours of community service. The form must be filled out completely in pen (no pencil or copies, please). Do not cross out, use white out, or change information without your supervisor’s initials. No copies or faxes accepted.